

To our clients, colleagues and associates,

CMA (Chen Moore and Associates) is a community based professional consulting services firm and we feel all of the impacts that COVID-19 has already had on all the communities we serve. We have been very proactive with our measures, doing system assessments in February and having pushed out a number of updates to our staff throughout this month. Last Monday, we established a program allowing the majority of our staff to work remotely. Rest assured, we have all the procedures and systems in place to meet all our obligations as a distributed workforce.

As of today, our offices and project sites remain open, but we've also changed some of our policies on a temporary basis:

- We have put a hold on all air travel.
- We have suspended participation in conferences and events, currently through April.
- We have restricted in-person meetings, encouraging all client and field meetings to be held virtually with video and audio conferencing.

We're in this for the long haul, as your partners in work and the community. If you have any specific questions, please do not hesitate to contact me or any of your direct CMA contacts.

Thank you,
Peter M. Moore, P.E., F. ASCE
President and CEO

